1. Once the Receipt is generated/paid, there should be an option to view
2. Once the admin press submit to send the Quotation/receipt/electronic link  to **both** the parents– there should be email cc’d for [admin@sensationstation.ae](mailto:admin@sensationstation.ae) and also the relevant therapist (Bcc)if possible
3. Please use [admin@sensationstation.ae](mailto:admin@sensationstation.ae) to send the email out from CRM
4. As discussed and suggested please change the structure(drop down option) in the Left side of CRM
5. Policy and Procedure has been sent – Please update on the CRM accordingly
6. Video of how CRM works – to be saved on the CRM
7. We need an option on  the receipt as how the customer is paid(by cash/card/Credit card/Bank Transfer)
8. Where can I find the Attachments from the old CRM – Ex: Registration form, Therapy case history, Emirates Id
9. Birthday reminder for clients – needs cc on [info@sensationstation.ae](mailto:info@sensationstation.ae)
10. How can we deactivate the clients on CRM? There should be an reason and this must be connected to reports
11. How can admin see the dates of the session/attended/cancelled etc.. There Is Aready
12. On Receipt and Quotation the LOGO should be Black and White.
13. On the Login page – can you please remove the graduation hat and add the Picture which suits on the attached image
14. Should you require any further assistance please do not hesitate to call or email us.
15. Therapist Name - Masnoena’s notes cannot be saved
16. Few therapist has noticed that the notes is not in the cronological order – Ex: client Name : Zaina Diria
17. Against the quotation, if the therapist write the notes.Below the therapy notes order must be changed – their shouldn’t be **“read more”** . below is the format

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl.No | Date | Status | Service | Notes |
|  |  |  |  |  |

1. On left side on CRM, please change Manage Childs to Manage Children
2. Once admin create receipt – can they be a date when it is created?
3. Client Name: Abirav chopra – is taking SLT with two different therapist – How will the therapist know where they want to write the notes?
4. In CRM all the dates to be in DD/MM/YY format